

TREMONTON CITY LIBRARY
BOARD MEETING
July 16, 2014

Members Present:

Kim Griffiths, Library Director
Daniel Francom, Chairperson
Kay Weaver, Vice Chairperson
Linda James, Board Secretary
Nicole Hale, Board Member
Jean Humpherys, Board Member
Annette MacFarlane, Board Member
Rebecca Jeppesen, Librarian-Secretary

Members Excused:

Diana Doutre, City Council Representative
Holli Christensen, Board Member

The meeting was called to order by Chairperson Daniel Francom at 7:10 p.m. The meeting was held in the Tremonton City Library Meeting Room at 210 North Tremont Street, Tremonton, Utah. Those in attendance were Library Director Kim Griffiths, Chairperson Daniel Francom, Vice Chairperson Kay Weaver, Board Secretary Linda James, Board Members Nicole Hale, Jean Humpherys, Annette MacFarlane, Librarian-Secretary Rebecca Jeppesen, Lydia Francom from Tremonton City Youth Council, Brandi Greer and Lana Robertson from Friends of the Library.

1. Welcome

Chairperson Daniel Francom opened the meeting.

2. Approval of Agenda

Motion by Board Member Humpherys to approve the Agenda. Board Member MacFarlane seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

3. Approval of Minutes from April 16, 2014.

Motion by Vice Chairperson Weaver to approve the Minutes of April 16, 2014. Board Secretary James seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

4. Public comments: This is an opportunity to address the Library Board regarding your concerns or ideas. Please limit your comments to three minutes.

Chairperson Francom thanked the Tremonton Library Staff for providing so many great programs. Unfortunately, the public is unaware of many of them.

5. New Business

a. Prioritize List of Library Policies to Review

New list of Tremonton City Library Policies will be used at future meetings to prioritize policies that need to be reviewed and updated. The “Copying Books on Tape and Books on CD Policy” is obsolete and will be removed from the list.

b. Discuss Library Collections Development and Library Bill of Rights

Chairperson Francom presented a copy of the American Library Association (ALA) Library Bill of Rights and The Freedom to Read Statement. He would like to see a link to the ALA Bill of Rights placed on the Tremonton Library’s web page. Francom stressed the need to provide books that appeal to every segment of our population, regardless of differing perspectives, and proposed that the phrase “would offend community standards” be removed from the Library Collections Development Policy. Dan explained that the budget should reflect the demographics of the library service area; i.e., if 80% of the service area is LDS, then 80% of the budget should reflect programs consistent with this segment of the population. The remainder of the budget should be expended to address the values and interests of the other segments of our community, including the 1% minority. Board Member MacFarlane agreed, explaining that our community is evolving, Tremonton demographics are changing, and that some people in our community feel that only one perspective is being presented at this library. Vice Chairperson Weaver observed that the library already provides a wide range of books that should meet the needs of the whole community. In an effort to meet the diverse needs of the community, Library Director Griffiths has purchased many books that she herself does not want to read. She has also created a Gentle Reads section for patrons who have complained about “offensive” books in the Adult Fiction Collection. Concerns about protecting youth from offensive adult literature and a desire to maintain the integrity of our community were expressed. Griffiths will remove “would offend community standards” from the Library Collections Development Policy and bring it to the next Library Board Meeting for discussion.

c. Discuss Need for Board Member Replacements

Board Member Ashby has moved, and the Tremonton Library Board is looking for one volunteer board member.

d. Vote on Open Meeting Policy

Director Griffiths explained that an Open Meeting Policy is necessary for recertification of the library.

Motion by Vice Chairperson Weaver to approve the Open Meeting Policy as amended, moving the period at the end of item 3. Board Member MacFarlane seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

6. Unfinished Business

a. Report on Three-Year Strategic Plan

The committee met and brainstormed lots of ideas, which will need to be narrowed down and modified. The second meeting was postponed and will be set up for some time in August.

b. Vote on Code of Conduct Policy

Motion by Board Secretary James to approve the Code of Conduct Policy. Board Member Jean Humpherys seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

c. Vote on New Board Member Positions

Motion by Board Member Humpherys to accept Kay Weaver as the new Library Board Chairperson, Linda James as the new Vice Chairperson, and Annette MacFarlane as the new Board Secretary. Board Member Hale seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

7. Board Reports

a. Library Director's Report on Recent Library Activities

In April, 40 patrons attended the “Day of the Child” Puppet Show.

In May, 25 teens participated at the Wii and Board Games Activity, 56 patrons signed up for the Photo Scavenger Hunt, and 498 individuals attended the Summer Kick-Off Reading Party.

In June, 39 teens attended the Movie In the Park Activity, 300 individuals attended the Art Festival Fund Raiser, 56 individuals competed in the Chalk Drawing Contest, 144 youth signed up for the “Beat the Librarian” Contest, and 80 individuals attended the Beat the Librarian Prize Party.

In July, 6 teens participated in a Community Clue Game and 8 children attended a week-long Summer Book Camp.

Director Griffiths expressed appreciation for everyone's help with the May Book Fair Fund Raiser. The library would like to sponsor a float for the Fair Parade in August and needs a flatbed trailer. The teens could decorate it.

b. Friends of the Library Report

The Friends of the Library contributed \$140 of books and logged 200 volunteer hours at the Summer Reading Kick-Off Party. Though participation was lower than previous years, participants had a fun time. Brandi Greer and Lana Robertson expressed thanks to Board Member Humpherys for reading stories to the children. Unfortunately, the food and cotton candy fund raiser lost money.

The Friends of the Library will sell used books on July 26th during Tremonton City Days. They are planning on selling Friends of Library book bags filled with books of choice, for \$11 each. Board Member Hale offered to make and display book sale signs, and Board Member MacFarlane volunteered to help sell books. Wes Archibald has offered free space to sell used books at the Tremonton Farmer's Market, every Saturday at 979 West Main Street.

c. Business Topics for the Next Board Meeting

Discuss revised Library Collections Development Policy

8. Calendar Items

- a. Next Library Board Meeting will be held October 15, 2014.
- b. Board Member Visits to Friends of the Library Meeting:
September 11 at 7 a.m.: Daniel Francom
Friends of the Library will only meet as needed, monthly or bimonthly, at Jonathan Grover's Law Office. Meetings are held at 9:00 a.m.
- c. July Flier of Events
- d. Upcoming Activities and Dates
July 23: Adult Card Craft: 3-6 p.m. at Senior Center
July 29: Teen Fashion Show: 6-7 p.m. at Senior Center
August 2: Harry Potter's Birthday Story Hour and Costume Contest: 4-6 p.m.
August 6: Teen Book Club: *The Maze Runner*
August 9: Adult Summer Reading Party: 5-7 p.m.
August 16: Children's Summer Reading "Fizz, Boom, Bang" Party: 10 a.m. – 12 outside library
August 16: Teen Summer Reading Water Party: 3-6 p.m. outside library
September 6: Family "International Observe the Moon Night": outdoor activities and movie
September 16: Teen Bowling: 5-8 p.m. at Bowling Alley
September 19: "International Talk Like a Pirate Day": crafts available all day
October 4: Adult Halloween Craft: 12-2 p.m.

9. Adjournment

Motion by Vice Chairperson Weaver to adjourn meeting. Board Secretary James seconded the motion. Vote: Chairperson Francom - aye, Vice Chairperson Weaver - aye, Board Secretary James - aye, Board Member Hale – aye, Board Member Humpherys - aye, Board Member MacFarlane – aye. The motion carried.

The meeting adjourned at 8:35 p.m.

The undersigned duly acting and appointed Library Director and Library Board Chairperson for the Tremonton Library Board hereby certifies that the foregoing is a true and correct copy of the minutes for the Library Board Meeting held on the above referenced date. Minutes were prepared by Rebecca Jeppesen.

Kim Griffiths
Library Director

Daniel Francom
Chairperson